

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
February 9, 2012**

**Members Present:** Ray Nicholas (Assumption), Viola Daigle (Lafourche), Marjorie "Lisa" Matherne (Lafourche), Karen Lentini (St. Charles), Faith Farlough (St. John the Baptist), Donna Cobb (Terrebonne), and Trudy Franks (Terrebonne).

**Members Absent:** Patricia Dennis (St. James) and Sherry Champagne (St. Mary).

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (CFO), Marian Palmisano, (Secretary), Teresa Hardin (Clinical Director), Wesley Cagle (DD Program Director), Misty Hebert (Special Project Director), Lori Fakier (HR Director), Bernadette Fields (Thib. ADC).

Agenda Item	Action Recommended/Outcome
Call to Order	Meeting called to order by Chairman Ray Nicholas at 6:15 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Ms. Karen Lentini led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the January 12, 2012 meeting were reviewed. Ms. Faith Farlough motioned to approve the minutes, seconded by Ms. Karen Lentini, motion carried and minutes were approved.
Board Issues	<u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.
Executive Director Report:	<p><u>News from the Field</u> – Lisa Schilling</p> <ul style="list-style-type: none"> <li>• Ms. Schilling reported the SMO is moving forward and the transition date is scheduled for March 1, 2012. Staff attended training in New Orleans. SCLHSA is credentialed with Magellan and DHH-OBH.</li> <li>• An EHR meeting was held with Unicare, the Collaborative Executive Director's, CFO's, and Attorneys to discuss an amicable solution. Unicare agreed to terminate the contract without cause at no additional cost. Attorneys will be sending a letter finalizing the agreement.</li> <li>• The new Mobile Unit is being housed at Bayou Region Supports Services in Thibodaux and everyone can tour the unit after the meeting.</li> </ul> <p><u>Financial Report</u>– Janelle Folse Ms. Folse reviewed the budget analysis for FY 12 including projected revenues/expenditures as of 1/31/2012. Motion to approve the January Financial Statement and Budget Analysis by Ms. Lisa Matherne, seconded by Ms. Trudy Franks, motion carried.</p> <p><u>Budget Reductions</u>-Lisa Schilling and Janelle Folse Ms. Schilling and Ms. Folse reviewed the FY 2012-13 recommended budget proposed by the Division of Administration. SCLHSA will need to provide billable services to collect the \$2.6 M to fund operations. A meeting is scheduled with all the SCLHSA contractors to discuss contract issues and transfer of services prior to July 1.</p> <p><u>Performance Improvement Review</u>-Kristin Bonner Ms. Bonner reviewed the FY12 2<sup>nd</sup> qtr. LAPAS report and the FY 2012 2<sup>nd</sup> qtr. Client Satisfaction/Outcome Survey results.</p>

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<p><u>Clinical Update:</u> Teresa Hardin Ms. Hardin reported clinics are dealing with a big challenge with the reorganization process. Magellan will only pay for licensed counselors to conduct assessments/services at present. LPC's need to be certified to provide AD services. Organizing assessment process for counselors.</p> <p><u>DD Report:</u> Wes Cagle Mr. Cagle reported on the waiver side of operations, that staff is working all resource allocations. Only 4 appeals were received as of this date. Staff are currently working Priority 3 and Priority 4 Family Support funded cases. OCDD is providing staff training the week of February 13-17, 2011 for all providers.</p> <p><u>HR News:</u> Lori Fakier Ms. Fakier gave a brief overview of the Governor's proposed legislative restructure of LASERS. Ms. Fakier will provide information/chart reflecting the current LASER benefit schedule and how benefits will be affected under the Governor's proposed legislation.</p> <p>Ms. Faith Farlough asked if there was enough housing available through PSH for applicants. Ms. Schilling stated Ms. Triggs is doing a great job processing and addressing all applicants. Ms. Schilling noted that Magellan will be taking over the PSH process after July 1, 2012.</p> <p>Ms. Faith Farlough asked how many attended the ASIST training. Ms. Schilling stated all three trainings were well attended.</p> <p>A motion by Ms. Lisa Matherne at 7:30pm to deviate from the agenda to tour the Mobile Unit, seconded by Ms. Trudy Franks, motion carried.</p> <p>A motion by Ms. Trudy Franks at 7:45 to return to the agenda and go into Executive Session, seconded by Ms. Donna Cobb, motion</p>
Old Business	None
New Business	<p><u>Executive Session-ED Evaluation</u> Board members voted to eliminate the old ED Evaluation form and use the new form. The Evaluation Committee will meet at 5:00pm before the March 8<sup>th</sup> board meeting to discuss compiled evaluation forms. All forms are to be mailed to Chairman Nicholas for receipt by March 1, 2012. Mr. Nicholas will mail forms to the Board Secretary to be compiled and forward to Chairman Nicholas for the Evaluation Committee meeting on March 8th for discussion. Board Members will go into Executive Session at the March 8th meeting to discuss the Committee's recommendation. Board Members will vote on ED's Evaluation at the April Board Meeting.</p>
Views and Comments by the Public	None
Consideration of Other Matters	<p><u>Mobile Unit Dedication</u>-February 26, 2012 Chairman Nicholas stated the next board meeting will be held on Thursday, March 8, 2012 at 6:00pm. Location TBA. The Evaluation Committee will meet on Thursday, March 8, 2012 at 5:00pm at the location of the March Board Meeting.</p>
Adjournment	Motion to adjourn by Ms. Lisa Matherne, seconded by Ms. Trudy Franks, motion carried. Meeting adjourned at 8:15 p.m.